



Minutes of the Somerset Hockey Association Committee Meeting

Thursday 26th April 2018, 7.30pm @ Taunton Vale Sports Club

Attendees: See attached sheet

Apologies: Chilton Trinity School

Minutes of AGM 2017	
	No Minutes were recorded from the 2017 AGM
Matters Arising	
➤	No matters arising
Officer's Reports See Website	
➤	Sheila Burrige, Welfare Report updated the meeting with regards to the new GDPR. This will affect the data clubs hold, consent must be given by individuals to have their information held each year. Barbara Reynolds stated that EH have taken guidance from Sports Alliance and she will send out an email to clubs with more information.
➤	Barbara Reynolds, England Hockey West Representative touched on a couple of points from her reports: <ul style="list-style-type: none"> • EH are really pushing the World Cup in London this summer. Clubs can register on Your World Cup Portal and are encouraged to put any events that are being held be it new or ongoing events on the portal. • Congratulations to Chard for going through new Club Mark Process
Approval of Accounts	
➤	Andy Swain, Treasurer explained that the SHA accounts were done by a firm in Shepton Mallet prior to him taking over last July. The Association was paying this company £840.00 per year to do the accounts. Andy is using the same accountancy package Quickbooks but for a fraction of the cost at £20.00 per month. Andy went through the accounts and explained that is hard to allocate JAC as it straddles the financial years. He also stated that he will for this forthcoming financial year re name some of the item descriptions on the accounts to try to make it clearer as to which events money is coming in from and being spent on. Barrie Izard asked how much the Association had in the bank accounts: Savings Account £6000.00, Current Account £14,439.94. Andy Swain proposed the accounts, Sandra Wickham seconded them, and the meeting approved them in full.
Setting of Affiliation Fees for Season 2018/2019	
➤	Andy Swain proposed no change for the affiliation fees for next season. Schools and Junior Clubs £10.00 per team if paid by 30 th September and £20.00 per team if after. Senior Clubs £25.00 per team if paid by 30 th September and £50.00 if after.
Approval to Update the Constitution	
➤	JMcD led the meeting through the proposed changes on the Constitution. All were agreed as written with the inclusion of West Masters Representative on the Committee Point 7.2 and 11.2 to read The Disciplinary Officer of the Association shall be responsible for administering the Code and if required under the terms of the Code convene a meeting of the Deputy Disciplinary Officer and any others as required. The new Constitution will be signed at the next Committee Meeting. JMcD Proposed, Sandra Wickham seconded, and the meeting agreed in full.





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Election of Officers and Officials

	Proposed	Seconded
➤ President - Nick Kendall	Phil Morrish	Julie Morrish
➤ Chair Person – Clare Hayes	Nick Kendall	Sheila Burrridge
➤ Secretary – Jo McDermid	Sandra Wickham	Ros Clemmans
➤ Treasurer – Andy Swain	Ros Clemmans	Phil Morrish
➤ Communications Co-ordinator – Jo McDermid	Nick Kendall	Sheila Burrridge
➤ Competitions Co-ordinator – Sandra Wickham	Holly Tyson	Carol Matravers
➤ Disciplinary Officer – Phil Morrish	Sheila Burrridge	Andy Swain
➤ Player Pathway Administrator – Laura Bennett	Sandra Wickham	Sheila Burrridge
➤ Men’s League Representative – Nick Kendall	Jo McDermid	Andy Swain
➤ Umpiring Officer -		
➤ West Hockey Representative – Sandra Wickham	Julie Morrish	Carol Matravers
➤ West Masters Representative – Nick Kendall	Jo McDermid	Andy Swain
➤ Welfare Officer – Sheila Burrridge	Andy Swain	Holly Tyson
➤ Women’s League Representative – Julie Morrish	Sheila Burrridge	Sandra Wickham

It was suggested that Keith Dingle is asked to take on the role of Umpire Officer, Sandra Wickham will do this on behalf of SHA. Phil Morrish said if Keith was unable to join the committee he would take on the role and attend the meetings on behalf of SHA.

Any Other Business

➤ Barbara Reynolds stated that there is:	
<ul style="list-style-type: none"> ➤ An engaging Games Workshop in Frome on the 6th May ➤ The next Somerset Clubs Forum is on 11th June at Taunton Vale at 7.00pm 	
➤ It was discussed as to how to get more clubs and schools to attend the AGM and suggested that clubs and schools who do not attend are charged the late rate affiliation fee per team. This would need to be advertised on the Agenda ahead of next years AGM.	

